

NOTIFICATION TO THE PARTIES

No. 2025/068

Geneva, 14 May 2025

CONCERNING:

CITES Tree Species Project:
Webinars to support the preparation of project proposals

1. In line with Notification to the Parties [No. 2025/059](#) issued on 25 April 2025, concerning the *Call for Project Proposals under the CITES Tree Species Project (CTSP)*, the CITES Secretariat will host a 90-minute webinar in each CITES working language to support interested Parties in preparing project proposals using the template provided in the [Annex](#) to that Notification.
2. The webinar is intended for CITES Management Authorities and national counterparts from ODA-eligible CITES Parties that are range States of commercially important CITES-listed tree species. The webinar will provide guidance on project eligibility, explain the content of the project proposal template as outlined in the Annex to the above-mentioned Notification, and offer advice on developing high-quality proposals that meet the eligibility criteria and relevant requirements.
3. The webinar will be offered on the Microsoft Teams platform in the three official working languages of the Convention on the following dates:
 - **English: Friday 23 May 2025**, 10:00–11:30 CEST
Please confirm your participation by registering by Wednesday 21 May 2025.
 - **French: Wednesday 28 May 2025**, 13:00–14:30 CEST
Please confirm your participation by registering by Monday 26 May 2025.
 - **Spanish: Friday 30 May 2025**, 16:00–17:30 CEST
Please confirm your participation by registering by Wednesday 28 May 2025.
4. Interested participants are invited to register via the online [registration form](#). The Secretariat will provide further information and the meeting link to registered participants via email.
5. All webinars will be recorded and be made available on the CITES website to ensure that Parties not able to join the webinars have access to the recordings.
6. For any questions or technical difficulties, please contact: deleuil@cites.org.