The format below follows the structure of the *CITES Strategic Vision: 2008-2020* and aims to collect information to enable the Strategic Vision indicators to be implemented.

CITES vision statement

Conserve biodiversity and contribute to its sustainable use by ensuring that no species of wild fauna or flora becomes or remains subject to unsustainable exploitation through international trade, thereby contributing to the significant reduction of the rate of biodiversity loss and making a significant contribution towards achieving the relevant Aichi Biodiversity Targets.

Article VIII, paragraph 7 (b), of the Convention requires each Party to submit to the CITES Secretariat a report on legislative, regulatory and administrative measures taken to enforce the provisions of the Convention.

The report format allows Parties to present information in a standard manner, so that it can be easily collated, with three main objectives:

- i) To enable monitoring of the implementation and effectiveness of the Convention;
- ii) To facilitate the identification of major achievements, significant developments, or trends, gaps or problems and possible solutions; and
- iii) Provide a basis for substantive and procedural decision-making by the Conference of the Parties and various subsidiary bodies.

Information on the nature and extent of CITES trade should be incorporated into the annual report [Article VIII paragraph 7 (a)], whereas the report provided under Article VIII paragraph 7 (b) should focus on measures taken to implement the Convention.

The report should cover the period indicated in <u>Resolution Conf. 11.17 (Rev. CoP16)</u> which urges that the report should be submitted to the Secretariat one year before each meeting of the Conference of the Parties (CoP). The reason for setting the report to be due a year in advance of the following CoP is to allow information to be collated so it can be considered by the Standing Committee in advance of CoP, and enable publication of the Strategic Vision indicators in advance of CoP.

Reports should be prepared in one of the three working languages of the Convention (English, French, Spanish).

Parties are *strongly* encouraged to prepare and submit their reports in electronic form. This will facilitate timely integration of information from Parties into publication of the Strategic Vision Indicators. If reports are only provided in hard copy, resources will be needed at the Secretariat to make an electronic copy, and this is not good use of Secretariat resources.

The completed report should be sent to:

CITES Secretariat International Environment House Chemin des Anémones 11-13 CH-1219 Châtelaine-Geneva Switzerland

Email: <u>info@cites.org</u> Tel: +41-(0)22-917-81-39/40 Fax: +41-(0)22-797-34-17

If a Party requires further guidance on completing their report, please contact the CITES Secretariat at the address above.

Party	Japan
Period covered in this report	1 January 2018 - 31 December 2020
Department or agency preparing this report	Ministry of Foreign Affairs, Government of Japan
Contributing departments, agencies and organizations	CITES Management Authorities of Japan CITES Scientific Authorities of Japan CITES Enforcement Authorities of Japan

GOAL 1 ENSURE COMPLIANCE WITH AND IMPLEMENTATION AND ENFORCEMENT OF THE CONVENTION

Objective 1.1 Parties comply with their obligations under the Convention through appropriate policies, legislation and procedures. All Aichi Targets relevant to CITES, particularly Aichi Target 2, Target 6, Target 9, Target 12, Target 17 and Target 18.

Indicator 1.1.1: The number of Parties that are in category 1 under the national legislation project.

1.1.1a	Have any CITES relevant policies or legislation been developed during the period covered in this report? Yes 🛛 No 🗌 If 'Yes', have you shared information with the Secretariat? Yes 🖾 No 🗌 Not Applicable 🗌 If 'No', please provide details to the Secretariat with this report:
1.1.1b	Does your legislation or legislative process allow easy amendment of your national law(s) to reflect changes in the CITES Appendices (e.g. to meet the 90 day implementation guidelines)? Yes No I If 'No', please provide details of the constraints faced: Basically "Yes", but in order to properly implement the revised domestic laws and thereby fulfil CITES on the date of entry into force of the revised Appendices, we would like to have the revised draft of Appendices available as soon as possible. Even if there is no change in the listed species themselves, all changes in scientific names and classifications must be reflected in the national laws. In terms of the draft provided by the secretariat, we would like to entry into force for fulfilling precise amendments to the domestic law.

Objective 1.2 Parties have in place administrative procedures that are transparent, practical, coherent and user-friendly, and reduce unnecessary administrative burdens. Aichi Target 3.

Indicator 1.2.1: The number of Parties that have adopted standard transparent procedures for the timely issuance of permits in accordance with Article VI of the Convention.

		Yes	No	No information
1.2.1a	Do you have standard operating procedures for application for and issuance of permits?	\boxtimes		
	Are the procedures publicly available?	\boxtimes		
1.2.1b	Do you have:			
	Electronic data management and a paper-based permit issuance system?	\boxtimes		
	Electronic permit information exchange between Management Authorities of some countries If 'Yes', please list countries			

Electronic permit information exchange to Management Authorities of all countries?		\boxtimes	
Electronic permit data exchange between Management Authorities and customs?	\square		
Electronic permit used to cross border with electronic validation by customs?		\boxtimes	
If 'Yes' to any of the above, please provide information on challenges faced or issues overcome: Introduction of electronic signature on CITES permit, Connection of Japanese MA/Custom to other parties' MAs/Customs, etc.			
If 'No', do you have any plans to move towards e-permitting ¹ ?		\square	
If you are planning to move towards e-permitting, please explain what might help you to do so: No any scheduled plans yet, but interested in e-permitting. Continuous efforts of the Cites secretariat on this matter is highly appreciated.			

Indicator 1.2.2: The number of Parties making use of the simplified procedures provided for in <u>Resolution</u> <u>Conf. 12.3 (Rev. CoP16)</u>.

1.2.2a	Has your country developed simplified procedures for any of the	following?		
		Tick all applicable		
		Yes	No	No information
	Where biological samples of the type and size specified in Annex 4 of <u>Resolution Conf. 12.3</u> (Rev. CoP16) are urgently required.		\boxtimes	
	For the issuance of pre-Convention certificates or equivalent documents in accordance with <u>Article VII</u> , paragraph 2.			
	For the issuance of certificates of captive breeding or artificial propagation in accordance with Article VII, paragraph 5.			
	For the issuance of export permits or re-export certificates in accordance with Article IV for specimens referred to in Article VII, paragraph 4.	\boxtimes		
	Are there other cases judged by a Management Authority to merit the use of simplified procedures? If 'Yes', please provide details:			

- **Objective 1.3** Implementation of the Convention at the national level is consistent with decisions adopted by the Conference of the Parties. All Aichi targets relevant to CITES, particularly Target 9, Target 14 and Target 18.
- Indicator 1.3.1: The number of Parties that have implemented relevant reporting under Resolutions and Decisions of the Conference of the Parties and/or Standing Committee recommendations.

1.3.1a	Has your country responded to all relevant special reporting requirements that are active durin the period covered in this report, including those in the Resolutions and Decisions of the Conference of the Parties, Standing Committee recommendations, and Notifications issued by the Secretariat (see [link to location on the CITES website where the reporting requirements and listed])?				
	Responses provided to ALL relevant reporting requirements				
	Responses provided to SOME of the relevant reporting requirements $oxed{e}$				
	Responses provided to NONE of the relevant reporting requirements				
	No special reporting requirements applicable 🗌				

¹ e-permitting refers to the electronic (paperless) management of the permit business process, including permit application, Management Authority – Scientific Authority consultations, permit issuance, notification to customs and reporting.

1.3.1b	Were any difficulties encountered during the period covered in this report in implementing specific Resolutions or Decisions adopted by the Conference of the Parties? Yes □ No ⊠	
	If 'Yes', please provide details of which Resolution(s) or Decision(s), and, for each, what difficulties were / are being encountered?	6

Objective 1.4 The Appendices correctly reflect the conservation needs of species. Aichi Target 1, Target 12, Target 14 and Target 19.

1.4.1: The number and proportion of species that have been found to meet the criteria contained in Resolution Conf. 9.24 or its successors. This includes both the periodic review and amendment proposals.

1.4.1a	Have you undertaken any reviews of whether species would benefit from listing on the CITES Appendices?	Yes 🗌 No 🖂
	If 'Yes', please provide a summary here, or a link to the report of the work (or a copy of that report to the Secretariat if the work is not available online):	

Objective 1.5Best available scientific information is the basis for non-detriment findings.
Aichi Target 2, Target 4, Target 5, Target 6, Target 7, Target 9, Target 12 and Target 14.

- Indicator 1.5.1: The number of surveys, studies or other analyses undertaken by exporting countries based on the sources of information cited in Resolution Conf. 16.7 on Non-detriment findings related to: a) the population status of Appendix-II species;
 - b) the trends and impact of trade upon Appendix-II species; and
 - c) the status of and trend in naturally-occurring Appendix I species and the impact of any recovery plans.

1.5.1a	Have any surveys, studies or other analyses undertaken <u>in your country</u> in relation to:	been	Yes	No	Not Applicable	If Yes, How many?
	- the population status of Appendix II species	s?	\boxtimes			⊠29
	 the trends and impact of trade on Appendix species? 		\boxtimes			⊠29
	 the status of and trend in naturally-occurrin Appendix I species? 	g	\boxtimes			⊠15
	 the impact of any recovery plans on Appen species? 	dix I		\boxtimes		
	Have the surveys, studies or analyses integr relevant knowledge and expertise of local ar indigenous communities?			\boxtimes		
	If there are such studies that you are willing	to share, plea	ase provi	de:		
	Species name (scientific)	or other ana	alysis (e.ç ease, off	g. popul -take lev	Its of the survey ation status, de vels etc), or pro material.	ecline /
Dolphins, Porpoises, Whales, Sharks, Surveys on marine species inc Humphead wrasse species are (http://kokushi.fra.go.jp/index-2.h (Japanese only) (https://www.icrwhale.org/News.l				c x-2.html).	ES-listed	

	Leopard cats, the Albatross and <i>Surveys on nationally endange</i> Raptors. (<i>http://www.env.go.jp/nature/kis</i> <i>dex.html</i>). (Japanese only)	are	conducted
1.5.1b	How are the results of such surveys, studies or other analyses used in makir findings (NDFs)? Please tick all that apply	ng non-detri	ment
	Revised harve	st or export	quotas 🖂
		•	export
	Stricter c	domestic me	easures 🗌
	Changed manager	ment of the	species 🗌
	Discussion with Mana	-	
	Discussion with o		olders?
	Other (please provide a short sumr	mary):	
1.5.1c	Do you have specific conservation measures or recovery Yes plans for naturally occurring Appendix-I listed species? No		
	Not Applicable No information		
	If 'Yes', please provide a brief summary, including, if possible, an evaluation of impact:	of their	
	Domestic trade in CITES Appendix-I species, including non-domestic species prohibited. Additionally, all domestic CITES Appendix-I species are regulated and/or collection, and efforts are being made for its population increase, inclu conservation.	l for its capt	ure
1.5.1d	Have you published any non-detriment findings that can be shared? Yes $oxed{e}$	No 🗌	
	If 'Yes', please provide links or examples to the Secretariat within this report: https://cites.org/eng/prog/shark/Information_resources_from_Parties_and_ot DFs and NDF guidance		olders#N
	Choose the pdf file of "NDF Guideline for Aquatic Species" by Japan MA in the	ne above Ul	RL.
1.5.1e	Which of the following (A to F of paragraph a) x) of <u>Resolution Conf. 16.7</u>) do you use in making non-detriment findings?	Yes	No
	A. relevant scientific literature concerning species biology, life history, distribution and population trends.	\boxtimes	
	B. details of any ecological risk assessments conducted.	\boxtimes	
	C. scientific surveys conducted at harvest locations and at sites protected from harvest and other impacts.	\boxtimes	
	D. relevant knowledge and expertise of local and indigenous communities.	\boxtimes	
	E. consultations with relevant local, regional and international experts.	\boxtimes	
	F. national and international trade information such as that available via the CITES trade database maintained by UNEP World Conservation Monitoring Centre (UNEP-WCMC), publications on trade, local knowledge on trade and investigations of sales at markets or through the Internet for example.		

Indicator 1.5.2: The number of Parties that have adopted standard procedures for making non-detriment findings.

1.5.2a		Yes	No	No information
	Do you have standard procedures for making non-detriment findings in line with <u>Resolution Conf. 16.7</u> ?	\boxtimes		
	If 'Yes', please briefly describe your procedures for making non-de or attach as an annex to this report, or provide a link to where the i on the internet: https://cites.org/eng/prog/shark/Information_resources_from_Partie DFs and NDF guidance	nformation	can be	
4 5 01				
1.5.2b	When establishing non-detriment findings, have any of the followin guidance been used?	•	se tick	all that apply
	Virtual Colle	ege		
	IUCN Check	dist		
	Resolution Conf. 1	6.7		\boxtimes
	2008 NDF worksł	qor		
	Species specific guida	•		
		her		
	If 'Other' or 'Species specific guidance', please specify details:			
1.5.2c	detriment findings? Anr Eve Les	se by case nually ery two year s frequently nix of the ab	/	
	Please describe the circumstances under which non-detriment find	lings would	be cha	anged:
	The circumstance include when: - stock assessments of speicies are updated; or - new species are listed in the Appendices, etc.			

Indicator 1.5.3: The number and proportion of annual export quotas based on population surveys.

1.5.3a	Do you set annual export quotas?	Yes	\boxtimes
		No	
	If 'Yes', do you set quotas based on population survey, or by other means? Please specify, for each species, how		
	quotas are set:		Other, please
		Population	specify
	Species Name (scientific)	Survey?	Regulated by
	Geoemyda japonica		domestic law
1.5.3b	Have annual export quotas been set at levels which will	Yes	\boxtimes
	ensure sustainable production and consumption?	No	
	If 'Yes', please describe how this fits into your non-detriment	finding process:	
	A zero export quota is set to ensure the implementation of the from their natural habitats	e domestic law to pre	event capture

Objective 1.6	Parties cooperate in managing shared wildlife resources. Aichi Target 4, Target 5, Target 6, Target 7, Target 10, Target 12 and Target 19.
Indicator 1.6.1:	The number of bilateral and multilateral agreements that specifically provide for co- management of shared CITES listed species by range States.
agr If 'Y cou Jap i) A OF EX ii) A TH BIF iii) (AN BIF iv) (RE	rour country a signatory to any bilateral and/or multilateral eements for co-management of shared species?Yes ⊠ No □ /es', please provide brief details, including the names of the agreements, and which other untries are involved: wan is a member of various RFMOs(WCPFC, ICCAT, IOTC, etc.) for sharks/rays. ban is a signatory to the following four agreements: GREEMENT BETWEEN THE GOVERNMENT OF AUSTRALIA AND THE GOVERNMENT JAPAN FOR THE PROTECTION OF MIGRATORY BIRDS AND BIRDS IN DANGER OF TINCTION AND THEIR ENVIRONMENT; AGREEMENT BETWEEN THE GOVERNMENT OF PEOPLE'S REPUBLIC OF CHINA AND E GOVERNMENT OF JAPAN FOR THE PROTECTION OF MIGRATORY BIRDS AND BIRDS IN DANGER OF EXTINCTION AND THEIR ENVIRONMENT; CONVENTION BETWEEN THE GOVERNMENT OF THE UNITED STATES OF AMERICA D THE GOVERNMENT OF JAPAN FOR THE PROTECTION OF MIGRATORY BIRDS AND RDS IN DANGER OF EXTINCTION, AND THEIR ENVIRONMENT; and CONVENTION BETWEEN THE GOVERNMENT OF THE UNITED STATES OF AMERICA D THE GOVERNMENT OF JAPAN FOR THE PROTECTION OF MIGRATORY BIRDS AND RDS IN DANGER OF EXTINCTION, AND THEIR ENVIRONMENT; and CONVENTION BETWEEN THE GOVERNMENT OF THE UNION OF SOVIET SOCIALIST PUBLICS AND THE GOVERNMENT OF JAPAN FOR THE PROTECTION OF MIGRATORY RDS IN DANGER OF EXTINCTION, AND THEIR ENVIRONMENT; and

Indicator 1.6.2: The number of cooperative management plans, including recovery plans, in place for shared populations of CITES-listed species.

1.6.2a	Do you have any cooperative man in place for shared populations of	agement plans, including recovery plans, CITES-listed species?	Yes 🗌 No 🛛
	If 'Yes', please list the species for v to a published plan for each specie	which these plans are in place and provide a link es.	or reference
	Species Name (scientific) Lin	k or reference to a published plan	

Indicator 1.6.3: The number of workshops and other capacity-building activities that bring range States together to address the conservation and management needs of shared, CITES listed, species.

1.6.3a	Have the CITES authorities <i>received or benefited</i> from any of the following capacity-building activities provided by external sources?						
	Please tick boxes to indicate which target group and which activity. Target group	Oral or written advice/guidance	Technical assistance	Financial assistance	Training	Other (specify)	What were the external sources ¹ ?

¹ Please provide the names of Parties, and any non-Parties, involved.

Staff of Management Authority			Meeting with experts
Staff of Scientific Authority			Informal panel of experts on fishery biology/science/utilizati on.
Staff of enforcement authorities			
Traders			
NGOs			
Public			
Other (please specify):			

1.6.3b	Have the CITES authorities been the <i>providers</i> of any of the following capacity-building activities to other range States?							
	Please tick boxes to indicate which target group and which activity.	Oral or written advice/guidance	Technical assistance	Financial assistance	Training	Other (specify)		
		ъО	ъщ П	ы тай	·		Details	
	Staff of Management Authority Staff of Scientific Authority						Fisheries Agency of Japan has been providing financial support for two projects related to sharks, rays and eels in the ASEAN region through the Japanese Trust Fund for the Southeast Asian Fisheries Development Center (SEAFDEC).	
	Staff of enforcement authorities						Training program Oral instruction at the conference and education in the personnel training	
	Traders							
	NGOs							
	Public							
	Other Parties/International meetings						East and Southeast Asia Biodiversity Information Initiative (ESABII) Training Workshop on Identification of the Species listed in the Appendices of the CITES	
	Other (please specify)							
1.6.3c	In what ways do you collaborate with	other C	ITES P	arties?				
		Never	Rarely	Sometimes	Very Often	ΔΙνωνε	Further detail / examples	
	Information exchange							
	Monitoring / survey							
	Habitat management							
	Species management							
	Law enforcement							
	Capacity building Other (please provide details)					ĻL		
	Ciner (piease provide details)							

Objective 1.7 Parties are enforcing the Convention to reduce illegal wildlife trade.

Aichi Target 4, Target 5, Target 6, Target 7, Target 9, Target 10, Target 12 and Target 19.

Indicator 1.7.1: The number of Parties that have, are covered by, or engaged with:

- an international enforcement strategy and/or action plan;
 formal international econoration, such as an international econoration.
 - formal international cooperation, such as an international enforcement network;
 - a national enforcement strategy and/or action plan; and
 formal national interagency cooperation, such as a national interagency cooperation.
- formal national interagency cooperation, such as a national interagency enforcement committee.

1.7.1a	Do you have, are you engaged in, or covered by:	Yes	No	No Information					
	– an international enforcement strategy and/or action plan?		\square						
	– formal international cooperation, such as an international enforcement network?								
	– a national enforcement strategy and/or action plan?		\square						
	 formal national interagency cooperation, such as a national interagency enforcement committee? 			\boxtimes					
	If 'Yes' to any of the above, please specify the level of engagement details: Cooperation through ICPO and WCO	and prov	If 'Yes' to any of the above, please specify the level of engagement and provide additional						

Indicator 1.7.2: The number of Parties with a process or mechanism for reviewing their enforcement strategies, and the activities taken to implement their strategies.

1.7.2a	Do you have a process or mechanism for reviewing your enforcement strategy(ies) and the activities taken to implement your strategy(ies)?	Yes No, but review is under consideration No	
		No information	
	If 'Yes', what do you do?		
	If 'Yes' or 'No, but review is under consideration', which tools do yo	ou find of value?	
1.7.2b	Have you used the International Consortium on Combating	Yes	
	Wildlife Crime (ICCWC) Wildlife and Forest Crime Analytic Toolkit, or equivalent tools?	No, but toolkit use is unde	r
	· · · · · · · · · · · · · · · · · · ·	No	
		No information	
	If 'Yes', please provide feedback on the parts of the toolkit used an equivalent tools have been. Please specify improvements that cou		
	If 'No', please provide feedback on why not or what is needed to n tools useful to you:	nake the toolkit or equivalen	t

Indicator 1.7.3:	The number of Parties that have criminal (penal) law and procedures, capacity to use forensic
	technology, and capacity to use specialized investigation techniques, for investigating,
	prosecuting, and penalizing CITES offences

1.7.3a	Do you have law and procedures in place for investigating, prosecuting, and penalizing CITES offences as a crime?	Yes No	\square
	If 'Yes', please provide the title of the legislation and a summary of the penalties available	No information	

		1
	Extract of relevant provisions of the Foreign Exchange and	
	Foreign Trade Act are as follows.	
	Article 53	
	(2)The Minister of Economy, Trade and Industry may prohibit a person who has violated this Act, any order based on this Act, or	
	any disposition based thereon with regard to the import or export	
	of goods from carrying out import or export for a period of not	
	more than one year.	
	Article 69-7	
	(1) Any person who falls under any of the following items shall be	
	punished by imprisonment with work for not more than five years or a fine of not more than ten million yen, or both; provided,	
	however, that when five times the price of the subject matter of	
	the violation exceeds ten million yen, a fine shall be not more	
	than five times the price.	
	(iv) Any person who has exported goods without obtaining	
	approval specified by the provisions of an order pursuant to	
	Article 48, paragraph (3).	
	(v) Any person who has imported goods without obtaining approval specified by the provisions of an order pursuant to	
	Article 52.	
	Article 70	
	(1) Any person who falls under any of the following items shall	
	be punished by imprisonment with work for not more than three	
	years or a fine of not more than one million yen, or both;	
	provided, however, that three times the price of the subject	
	matter of the violation exceeds one million yen, a fine shall be not	
	more than three times the price.	
	(xxxiii) Any person who has imported or exported goods in	
	violation of prohibition of import or export of goods pursuant to	
	the provisions of Article 53, paragraph (2).	
	(xxxvi) Any person who has obtained permission or approval pursuant to the provisions of Article 25, paragraph (1), the	
	provisions of an order pursuant to paragraph (2) or paragraph (3)	
	of said article or the provisions of paragraph (4) of said article, or	
	the provisions of Article 48, paragraph (1), the provisions of an	
	order pursuant to paragraph (2) or paragraph (3) of said article,	
	or the provisions of an order pursuant to Article 52 through	
	deception or other wrongful means.	
1.7.3b	Are criminal offences such as poaching and wildlife trafficking	Yes 🛛
	recognized as serious crime ¹ in your country?	No 🗌
		No information
	If 'Yes', please explain what criteria must be met for poaching or w	ildlife trafficking offences to be
	treated as serious crimes:	
	Same as 1.7.3a above.	
	Furthermore, poaching or capture of nationally endangered specie	
	endangered species without any permission are treated as serious	s crimes under the Act on the
	Conservation of Endangered Species of Wild Fauna and Flora.	

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The United Nations Convention against Transnational Organized Crime defines serious crime as conduct constituting an offence punishable by imprisonment for at least four years or a more serious penalty.

1.7.3c	Do you have capacity to use forensic technology ¹ to investigation of CITES offences?	t the	Yes No No informatio	n 🗌		
	If 'Yes', please provide a brief summary of any samp collected and submitted to an appropriate forensic a another country) during the period covered in this re	nalysis				
	If 'Yes', and your country has an appropriate forensi- please indicate which species it applies to:	c analys	sis facil	ity for CITES-li	sted species,	
1.7.3d	Did your authorities participate in or initiate any multi-disciplinary2 law enforcement operation(s) targeting CITES-listed species during the period covered in this report?Yes No No No information					
	If 'Yes', please provide a brief summary, including an other Parties:	ny lesso	ns lear	ned which mig	nt de neiptui for	
1.7.3e	Do you have a standard operating procedure among agencies for submitting information related to CITES INTERPOL and/or the World Customs Organization		Yes No No informatio	n 🗌		
1.7.3f	Do you have legislative provisions for any of the following that can be applied to the investigation, prosecution and/or sentencing of CITES offences as appropriate?	Yes	No	No information	If yes, how many times was this used during the period covered by this report?	
	General crime ³				No information	
	Predicate offences ⁴				No information	
	Asset forfeiture ⁵				No information	
	Corruption ⁶	\square			No information	
	International cooperation in criminal matters ⁷	\square			No information	
	Organized crime ⁸	\square			No information	
	Specialized investigation techniques9	\square			No information	
	If 'Yes' to any of the above, please explain how each brief summary, including any lessons learned which					
1.7.3g	Do you have institutional capacity to implement the provisions listed in question 1.7.3f against CITES of	Yes No				

- ⁴ Article 2, paragraph (h) of the United Nations Convention against Transnational Organized Crime defines a predicate offence is an offence whose proceeds may become the subject of any of the money-laundering offences established under the Convention.
- ⁵ Asset forfeiture is the seizure and confiscation of assets obtained from criminal activities to ensure that criminals do not benefit from the proceeds of their crimes.
- ⁶ Provisions against corruption include national laws to implement the United Nations Convention against Corruption covering offences such as bribery of officials, embezzlement or misappropriation of public funds, trading in influence and abuse of functions by public officials.
- ⁷ International cooperation in criminal matters includes legislation through which a formal request for mutual legal assistance and/or extradition of a person for criminal prosecution can be forwarded to another country.
- ⁸ Article 2, paragraph (a) of the United Nations Convention against Transnational Organized Crime defines an organized criminal group as a structured group of three or more persons, existing for a period of time and acting in concert with the aim of committing one or more serious crimes or offences established in accordance with the Convention, in order to obtain, directly or indirectly, a financial or other material benefit.

¹ Capacity to use forensic technology means the ability to collect, handle and submit samples from crime scenes involving CITES-listed species to an appropriate forensic analysis facility, located either in your country or in another country(ies).

² A multi-disciplinary law enforcement operation is one that involves officers from all relevant enforcement disciplines as appropriate, for example officers from Police, Customs and the wildlife regulatory authority. It could be either sub-national, national or international in scope.

³ General crime laws relate to offences such as fraud, conspiracy, possession of weapons, and other matters as set out in the national criminal code.

⁹ Specialized investigation techniques are techniques that are deployed against serious and/or organized crime when conventional law enforcement techniques fail to adequately address the activities of crime groups. Examples include controlled deliveries and covert operations.

	No information	
If 'No', please provide a brief summary of your major capacity-buildi	ng needs:	

Indicator 1.7.4: The number of Parties using risk assessment and intelligence to combat illegal trade in CITESlisted species.

1.7.4a	Do you use risk assessment to target CITES enforcement effort?	Always	
		Very often	
		Sometimes	
		Rarely	
		Never	
		No information	\boxtimes
1.7.4b	Do you have capacity to analyse information gathered on illegal	Yes	\boxtimes
	trade in CITES-listed species?	No	
		No information	
1.7.4c	Do you use criminal intelligence ¹ to inform investigations into	Always	
	illegal trade in CITES-listed species?	Very often	
		Sometimes	
		Rarely	\square
		Never	
		No information	
1.74d	Have you implemented any supply-side activities to address illegal	Yes	
	trade in CITES-listed species during the period covered in this report?	No, but activities are under development	
		No	
		No information	\boxtimes
1.7.4e	Have you implemented any demand-side activities to address	Yes	\boxtimes
	illegal trade in CITES-listed species during the period covered in this report?	No, but activities are under development	
		No	
		No information	

¹ Criminal intelligence is information that is compiled, analyzed and disseminated in an effort to anticipate, prevent and/or monitor criminal activity. Examples include information on potential suspects held in a secure database and inferences about the methods, capabilities and intentions of specific criminal networks or individuals that are used to support effective law enforcement action.

Indicator 1.7.5: The number of administrative measures, criminal prosecutions and other court actions for CITES-related offences.

During the period covered in this report:			No	No Information			
1.7.5a	Have any administrative measures (e.g. fines, bans, suspensions) been imposed for CITES-related offences?						
	If 'Yes', please indicate how many and for what types of offend details:	es. If avai	lable, pleas	e attach			
1.7.5b	Have there been any criminal prosecutions of CITES-related offences?						
	If 'Yes', how many and for what types of offences? If available,	please at	tach details	•			
1.7.5c	Have there been any other court actions against CITES- related offences?						
	If 'Yes', what were the offences involved and what were the result	s? Please	attach detai	ls:			
1.7.5d	How were any confiscated specimens disposed of?		Tick	all that apply			
	 Return to country of export Public zoos or botanical gardens 						
	 Public zoos or botanical gardens 						
	 Designated rescue centres 						
	 Approved private facilities 			\square			
	– Euthanasia						
	 Other (please specify): After confiscating specimens, dead animals and plants will be burned and disposed of appropriately so as not to be used elsewhere. Illegally traded specimens banned by Japan Customs, except for live specimens, were destroyed by the Management Authority. 						
	Have you encountered any challenges in disposing of confisca There are very few export countries that accept to take confiscated by the Japan Customs at the border and we have be in these cases. The main challenge is not being able to conclu- these exporting countries to return the specimen in question d exporting countries' not being able to bear the cost for this return Japan.	over live een facing ude negot ue to facto	specimens challenges iations with ors such as				
	Do you have good practice that you would like to share with oth	er Parties	?				
	No information						

Objective	9 1.8	Parties and the Secretariat have adequate capacity-building programmes in place. Aichi Target 1, Target 12 and Target 19.				
Indicator 1.8.1:		The number of Parties with national and regional training resources in place to implement CITES including the ma issuance of permits and enforcement.				
1.8.1a	Do yo	u have information resources or training in place to support:	Yes No			
	The m	aking of non-detriment findings?	\boxtimes \Box			
	Permi	t officers?	\boxtimes \Box			
	Enford	cement officers?	\boxtimes			

1.8.1b	Is the CITES Virtual College used as part of your capacity building work? What improvements could be made in using the Virtual College for capacity building?	Yes No No information	
1.8.1c	Is the ICCWC Wildlife and Forest Crime Toolkit used in the development of capacity-building programmes, or does it form part of the curriculum of such programmes? What improvements could be made in using the ICCWC Toolkit for capacity building?	Yes No No information	

GOAL 2 SECURE THE NECESSARY FINANCIAL RESOURCES AND MEANS FOR THE OPERATION AND IMPLEMENTATION OF THE CONVENTION

Objective 2.1 Financial resources are sufficient to ensure operation of the Convention.

Information to be provided through records held by the Secretariat on financial management of the Convention.

- **Objective 2.2**Sufficient resources are secured at the national and international levels to ensure compliance
with and implementation and enforcement of the Convention.
Aichi Target 1, Target 2, Target 3, Target 12, Target 19 and Target 20.
- Indicator 2.2.1: The number of Parties with dedicated staff and funding for Management Authorities, Scientific Authorities and wildlife trade enforcement agencies.

2.2.1a	Do you have an approved service standard(s) ¹ for your Management Authority(ies)?	Yes No	\square
	If 'No', please go to Question 2.2.1d. If 'Yes', for which services are there standards, and what are those standards?	Based on the Administrative Procedure Act, a standard number of days for certificate issuance is determined.	
	If 'Yes', do you have performance targets for these standards ² ? If 'Yes', what are your performance targets?	Yes No The standard term for processing application for the issuance of permits / certificates is set to one week.	
	Do you publish your performance against service standard targets?	Yes No	\square
	If possible, please provide your performance against service standards during the period covered in this report:		
	If you did not meet your performance targets then was this shortfall a result of: — availability of funding?	Yes	No ⊠

¹ For example, a time frame in which you are required to provide a response on a decision to issue or not issue a permit, certificate, or re-export certificate.

² For example, 85% of all decisions will take place within the service standard.

	 number of a shortage 			\square		
	•	ortage of skills, which skills	do you need more of?			
2.2.1b	Authority(ies)' If 'No', please	an approved service standa ? go to Question 2.2.1d. ich services are there stand			Yes No	
	standards?					
		u have performance targets are your performance targe			Yes No	
		ease provide your performa ing the period covered in th				
	If you did not a result of:	meet your performance targ	gets then was this shortfall	Yes		No
	-	of funding?				
	 number of 					
	 a shortage 					
	If 'Yes' to a sh	ortage of skills, which skills	do you need more of?			
2.2.1c	Do you have a enforcement a	an approved service standa authority(ies)?	ard(s) ⁴⁷ for your		Yes No	
	lf 'No', please	go to Question 2.2.1d.				
	If 'Yes', for wh standards?	ich services are there stand	dards, and what are those			
	-	Yes', do you have performance targets for these standards ⁴⁸ ? Yes', what are your performance targets?				
	If possible, please provide your performance against service standards during the period covered in this report:					
	lf you did not a result of:	meet your performance tar	gets then was this shortfall	Yes		No
	 availability 	of funding?				
	 number of 	staff?				
	 a shortage 	of skills?				
	If 'Yes' to a sh	ortage of skills, which skills	do you need more of?			
2.2.1d			r answered 'No' to the first pa o of approved service standa			
	Do you have s	sufficient of the following for	your authorities to function e	effectively?		
		Management Authority(ies)	Scientific Authority(ies)	Enforce Authori		
	Funding?	Yes 🗌 No 🗌	Yes 🛛 No 🗌	Yes 🖂	No 🗌	
	Staff?	Yes 🗌 No 🗌	Yes 🛛 No 🗌	Yes 🖂	No 🗌	
	Skills?	Yes 🗌 No 🗌	Yes 🛛 No 🗌	Yes 🖂	No 🗌	

The number of Parties that have undertaken one or more of the following activities:
changed the budget for activities;
hired more staff; Indicator 2.2.2:

— _

developed implementation tools; purchased technical equipment for implementation, monitoring or enforcement.

2.2.2a	Have any of the following activities been undertaken during the periodcovered in this report to enhance the effectiveness of CITESimplementation at the national level?Tick						
	Hiring of more staff	\boxtimes					
	Development of implementation tools						
	Purchase of technical equipment for im	plementati	on, monitorin	g or enforcemen	t 🗌		
	Other (please specify):						
2.2.2b	During the period covered in this report budget for your:	, was the	Increased	Stable	Decreased		
	Management Authority(ies)			\square			
	Scientific Authority(ies)		\square				
	Enforcement authorities			\square			
2.2.2c	 Have you been able to use international development funding assistance to increase the level of implementation of your Management Authority(ies)? 		Yes	No	Not applicable		
					\square		
	Scientific Authority(ies)?				\square		
	Enforcement authorities?						
2.2.2d	What is the respective level of priority for the national level through the following		ng the effectiv	eness of CITES	implementation at		
	Activity	High	Medium	Low	Not a Priority		
	Hiring of more staff	\boxtimes					
	Development of implementation tools		\square				
	Purchase of new technical equipment for implementation, monitoring or enforcement						
	e-permitting		\square				
	Other (please specify):						
2.2.2e	Do you have a operational system (e.g electronic database) for managing	•	Yes	Under development	No		
	Species information		\square				
	Trade information		\square				
	Non-detriment findings		\boxtimes				

The number of Parties raising funds for CITES implementation through user fees or other Indicator 2.2.3: mechanisms.

2.2.3a	Does the Management Authority charge fees for:	
	Tick all that are applica	able
	– Administrative procedures	
	 Issuance of CITES documents (e.g. for import, exports, re-export, or introduction from the sea) 	
	 Shipment clearance (e.g. for the import, export, re-export, or introduction from the sea of CITES-listed species) 	
	 Licensing or registration of operations that produce CITES species 	
	- Harvesting of CITES-listed species	
	- Use of CITES-listed species	

	 Assignment of quotas for CITES-listed species 		
	 Other (please specify): No fee at all 		\boxtimes
2.2.3b	Is a fee schedule publicly available? No fee at all	Yes 🗌 N	o 🗌
	If 'Yes', please provide an internet link, or a copy of the schedule to the Secretaria	at:	
2.2.3c	Have revenues from fees been used for the implementation of CITES or wildlife c	onservation	?
		Entirely	
		Partly	
		Not at all	
	Ν	lot relevant	\boxtimes
2.2.3d		Yes	No
	Do you raise funds for CITES management through charging user fees?		\boxtimes
	Do your fees recover the full economic cost of issuing permits?		\boxtimes
	Do you have case studies on charging or using fees?		\boxtimes
	If 'Yes' to any of the above, please provide brief details:		
	Do you use innovative financial mechanisms to raise funds for CITES	_	
	implementation? If 'Yes', please provide brief details:		M

Indicator 2.2.4: The number of Parties using incentive measures as part of their implementation of the Convention.

2.2.4a	Do you use incentive measures ¹ such as those described in <u>CoP14 Doc 14.32</u> to implement the Convention? YesNo				
	Due diligence	\Box			
	Compensatory mechanisms	\Box			
	Certification	\Box			
	Communal property rights	$\Box \boxtimes$			
	Auctioning of quotas				
	Cost recovery or environmenta	l charges 🗌 🖂			
	Enforcement incentives	$\Box \boxtimes$			
	If 'Yes' to any of the above, or if you use further information:	other measures, please provide a summary or link to			
2.2.4b	Have incentives harmful to biodiversity b	een eliminated? Not at all			
	Very little				
	Somewhat				
	Completely				

¹ Defined as 'Social and economic incentives that promote and regulate sustainable management of and responsible trade in, wild flora and flora and promote effective enforcement of the Convention'. The intent of such measures is not to promote wildlife trade as such, but rather to ensure that any wildlife trade undertaken is conducted in a sustainable manner.

Objective 2.3 Sufficient resources are secured at the national and international levels to implement capacitybuilding programmes. Aichi Target 12, Target 19 and Target 20.

Indicator 2.3.1: The number of capacity building activities mandated by Resolutions and Decisions that are fully funded.

2.3.1a	How many training and capacity building activities ¹ have you run during the period covered in this report?				Without assistance from the Secretariat		ce Conducted or assisted by the Secretariat
			Ν	lone		\boxtimes	\boxtimes
				1			
				2-5			
				6-10 1-20			
		ſ	، More tha	-			
	Please list the Resolutions or Decisions						
2.3.1b	What sorts of capacity building activities	have ta	aken pla	ce?			
2.3.1c	What capacity building needs do you ha	ve?					
	Please tick all boxes which apply to indicate which target group and which activity. Target group	Oral or written advice/guidance	Technical assistance	Financial assistance	Training	Other (specify)	Details
	Staff of Management Authority						
	Staff of Scientific Authority						
	Staff of enforcement authorities						
	Traders / other user groups						
	NGOs						
	Public						
	Other (please specify)						

¹ An activity might be a single day training e.g. for a group of staff from the Management Authority, or a longer course / project undertaken by an individual.

GOAL 3CONTRIBUTE TO SIGNIFICANTLY REDUCING THE RATE OF BIODIVERSITY LOSS AND TO ACHIEVING RELEVANT GLOBALLY-AGREED GOALS AND TARGETS BY ENSURING THAT CITES AND OTHER MULTILATERAL INSTRUMENTS AND PROCESSES ARE COHERENT AND MUTUALLY SUPPORTIVE

- **Objective 3.1** Cooperation between CITES and international financial mechanisms and other related institutions is enhanced in order to support CITES-related conservation and sustainable development projects, without diminishing funding for currently prioritized activities. Aichi Target 2 and Target 20.
- Indicator 3.1.1: The number of Parties funded by international financial mechanisms and other related institutions to develop activities that include CITES-related conservation and sustainable development elements.

3.1.1a	Has funding from international financial mechanisms and other related institutions been used to develop activities that include CITES-related conservation and sustainable development elements?	Yes No Not applicable No information	
	If 'Yes', please provide brief details:		
3.1.1b	During the period covered in this report, has funding for your country from international funding mechanisms and other related institutions:	Increased Remained stable Decreased	

Indicator 3.1.2: The number of countries and institutions that have provided additional funding from CITES Authorities to another country or activity for conservation and sustainable development projects in order to further the objectives of the Convention.

3.1.2a	Have you provided technical or finance or countries in relation to CITES?	cial assis	stance to	o anoth	ner cou	intry	Yes⊠No□No information□		
	If 'Yes', please tick boxes to indicate type of assistance provided Country(ies)	Species Management ¹	Habitat Management²	Sustainable use	Law Enforcement	Livelihoods	Other (specify)	Details (provide more information in an Appendix if necessary)	
	Southeast Asian Fisheries Development Center (SEAFDEC)							Fisheries Agency of Japan (FAJ) has been providing financial support for two projects related to sharks, rays and eels: "Research for Enhancement of Sustainable Utilization and Management of Sharks and Rays in the Southeast Asian Region" and "Sustainable Utilization of Anguillid Eels in the Southeast Asian Region."	
	FAO							FAJ has been providing financial support for the FAO's project, "Contribution to responsible and appropriate application of CITES provisions to assist in the conservation and sustainable use of commercially- exploited aquatic species".	
	ASEAN							East and Southeast Asia Biodiversity Information Initiative (ESABII) organizes workshops for taxonomic capacity building for young officials involved in biodiversity conservation in ASEAN region.	

¹ Use species conservation column for work directly related to species – e.g. population surveys, education programmes, conflict resolution, etc.

² Use habitat conservation column for work that will indirectly support species conservation – e.g. habitat management, development of policy frameworks for how land is managed, etc.

CITES				The Government of Japan contributed via the CITES Secretariat USD 55,000 for the establishment of strategic anti- poarching outpost in Uganda , USD 109,000 for the establishment of wildlife law enforcement wing in Mozambique in 2018, and USD 76,798 for the establishment of a scout base and entrance gate in Zambia in 2020.

Objective 3.2 Awareness of the role and purpose of CITES is increased globally. Aichi Target 1, Target 4, Target 12 and Target 18.

Indicator 3.2.1: The number of Parties that have been involved in CITES awareness raising activities to bring about better awareness by the wider public and relevant user groups of the Convention requirements.

3.2.1a	Have CITES authorities been involved in any of the following activities to bring about better awareness of the Convention's		Relevant User
	requirements by the wider public and relevant user groups?	Wider public	Groups
	 Press conferences 		
	 Press releases 	\boxtimes	
	 Newspaper articles, brochures, leaflets 	\boxtimes	\boxtimes
	 Television appearances 		
	 Radio appearances 		
	 Presentations 	\boxtimes	
	 Public consultations / meetings 	\boxtimes	
	 Market surveys 		
	– Displays	\boxtimes	
	 Information at border crossing points 		
	 Telephone hotline 		
	 Website(s) – if so please provide link(s) 	\boxtimes	
	Japanese		
	http://www.meti.go.jp/policy/external_economy/trade_control/02_exan_ dim/06_washington/index.html		
	http://www.env.go.jp/nature/kisho/zougetorihiki.html		
	English		

http://www.meti.go.jp/english/policy/external_economy/CITES/index.h tml	
 Other (specify): Please attach copies of any items or describe examples: 	

Indicator 3.2.2: The number of visits to the CITES website.

3.2.2a	How regularly do your Authorities consult the CITES website?					
	Please tick boxes to indicate the most frequent usage (decide on an average amongst staff if necessary). Target group	Daily	Weekly	Monthly	Less frequently	Not known
	Staff of Management Authority	\boxtimes				
	Staff of Scientific Authority	\boxtimes				
	Staff of enforcement authorities				\boxtimes	
3.2.2b	What has been your experience with using the	CITES w	vebsite?	Exc	ellent	
				Goo	d	\boxtimes
				Ave	rage	
				Poo	r	
				Very	/ Poor	
				No i	nformation	
	Any further comments on the CITES Website? which authorities find which functions/tools mos useful tool for implementation of CITES. It would older versions of the appendices or resolutions.	t useful, d be bet	what is mis	sing, etc)	Species+ i	s an

Indicator 3.2.3: The number of Parties with web pages on CITES and its requirements.

A question relating to this indicator is within question 3.2.1a.

Objective 3.3 Cooperation with relevant international environmental, trade and development organizations is enhanced.

Indicator 3.3.1 The number of Parties which report that they have achieved synergies in their implementation of CITES, other biodiversity-related conventions and other relevant multilateral environmental, trade and development agreements.

3.3.1a	Have measures been taken to achieve coordination and reduce duplication of activities between the national CITES authorities and national focal points for other multilateral environmental agreements (e.g. the other biodiversity-related conventions: CBD, CMS, ITPGR, Ramsar, WHC) ¹ to which your country is party? If 'Yes', please give a brief description:	Yes No No information	
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Indicator 3.3.2: The number of biodiversity conservation or sustainable use projects, trade and development goals, or scientific and technical programmes that integrate CITES requirements.

3.3.2a	How many international projects which integrate CITES issues has y contributed towards?	our country				
3.3.2b	In addition to 3.2.2a, how many national level projects has your country implemented which integrate CITES issues?					
3.3.2c	Have there been any efforts at a national scale for your CITES Management or Scientific Authorities to collaborate with:	Yes	No			
	Agencies for development?	\square				
	Agencies for trade?					
	Provincial, state or territorial authorities?	\square				
	Local authorities or communities?	\square				
	Indigenous or local peoples?					
	Trade or other private sector associations?	\square				
	NGOs?	\square				
	Other (please specify)					
3.3.2d	Are CITES requirements integrated into?	Yes	No			
	National and local development strategies?					
	National and local poverty reduction strategies?					
	Planning processes?					
	National accounting?					

¹ CBD = Convention on Biological Diversity; CMS = Convention on the Conservation of Migratory Species of Wild Animals, ITPGR = International Treaty on Plant Genetic Resources for Food and Agriculture, Ramsar = The Convention on Wetlands of International Importance, WHC = World Heritage Convention.

Indicator 3.3.3: The number of Parties cooperating / collaborating with intergovernmental and nongovernmental organizations to participate in and/or fund CITES workshops and other training and capacity-building activities.

3.3.3a	Has funding been provided or received to facilitate CITES workshops, training or other capacity building activities to / from:	Tick if applicable	Which organizations?
	Inter-governmental organizations?	\boxtimes	FAO
	Non-governmental organizations?		

Objective 3.4 The contribution of CITES to the relevant Millennium Development Goals, the sustainable development goals set at WSSD, the *Strategic Plan for Biodiversity 2011-2020* and the relevant *Aichi Biodiversity Targets*, and the relevant outcomes of the United Nations Conference on Sustainable Development is strengthened by ensuring that international trade in wild fauna and flora is conducted at sustainable levels.

This objective may also be assessed by a variety of means beyond the reporting format, including action taken to implement many of the CITES resolutions and decisions. Aichi Target 1, Target 2, Target 3, Target 4, Target 5, Target 6, Target 7, Target 12, Target 14, Target 17, Target 18 and Target 19.

Indicator 3.4.1: The conservation status of species listed on the CITES Appendices has stabilized or improved.

3.4.1a	of naturally occurring specie	ows that the conservation status in your country listed on the			
	CITES Appendices has stal	bilized or improved?	Yes	No	Not Applicable
		Appendix I	\boxtimes		
		Appendix II	\boxtimes		
		Appendix III			\boxtimes
	If there are such studies that	t you are willing to share, please pro	vide:		
	Species name (scientific)	Link to the data, or a brief summa	iry		
	Dolphins, Porpoises, Whales, Sharks	http://kokushi.fra.go.jp/index-2.h	tml (Jap	panese only	/)
3.4.1b		pecific examples of success stories	or Ye	s	
	emerging problems with any	<pre>/ CITES listed species?</pre>	No	1	\boxtimes
			No	informatio	n 🗌
	If 'Yes', please provide detai	ls:			

Indicator 3.4.2: The number of Parties incorporating CITES into their National Biodiversity Strategy and Action Plan (NBSAP).

3.4.2a	Has CITES been incorporated into your country's National Biodiversity Strategy and Action Plan (NBSAP)?	Yes No No information	
3.4.2b	Have you been able to obtain funds from the Global Environment Facility (GEF) or other sources to support CITES aspects of NBSAP implementation?	Yes No No information	

Objective 3.5 Parties and the Secretariat cooperate with other relevant international organizations and agreements dealing with natural resources, as appropriate, in order to achieve a coherent and collaborative approach to species which can be endangered by unsustainable trade, including those which are commercially exploited. Aichi Target 2, Target 4, Target 5, Target 6, Target 7, Target 10, Target 12, Target 14 and Target 19.

Indicator 3.5.1: The number of cooperative actions taken under established bilateral or multilateral agreements to prevent species from being unsustainably exploited through international trade.

3.5.	1a	Has your country taken action under established bilateral or multilateral agreements other than CITES to prevent species from being unsustainably exploited through international trade?	Yes No No information	
		If 'Yes', please provide details: Exportation or importation of certain species or subspecies of birds and of the products thereof are controlled under each agreement between Japan and Australia, the United States of America and the Russian Federation.		

Indicator 3.5.2: The number of times other relevant international organizations and agreements dealing with natural resources are consulted on issues relevant to species subject to unsustainable trade.

3.5.2a	Average number of times per year that international organizations or agreements have been consulted by CITES Authorities	Once	2-5 times	6-20 times	More than 20 times	No consultation	Optional comment about which organizations and issues consulted on
	Management Authority(ies)					\square	
	Scientific Authority(ies)			\square			
	Enforcement Authority(ies)					\square	

General feedback

Please provide any additional comments you would like to make, including comments on this format.

Item	
Copy of full text of CITES-relevant legislation if changed	Enclosed
Web link(s)	Not available
	Previously provided
Please list any materials annexed to the report, e.g. fee schedules, awareness raising materials, etc:	
Have any constraints to implementation of the Convention arisen in	n Yes 🗌
your country requiring attention or assistance?	No
	No Information
If 'Yes', please describe the constraint and the type of attention or assistance that is required.	
Are there examples of good practice you would like to share with o	other Yes
Parties?	No
	No Information
If 'Yes' please provide details / links:	
How could this report format be improved?	

Thank you for completing the report. Please remember to include relevant attachments referred to in the report when it is submitted to the Secretariat.